



Sportive Rules

# **OPERATING POLICY FOR ORGANIZATION OF WRRRC LIVE COMPETITIONS DURING PANDEMIC OF COVID-19**

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Visa :

on behalf of WRRRC Presidium  
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Version	Description of modifications
1.0	Initial version

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## 1 INTRODUCTION

This document aims to provide regulations to the National Members Bodies, organizers, officials, staff and athletes on containing risks of COVID-19 transmission associated with WRRC live competitions.

The organization of competition in accordance with this document must be validated by the local health authorities of the zone in which the competition is organized.

The rules and recommendations set out in this document can in no way replace the laws in force in the country of organization. They must be adapted according to the laws specific to the organizing country and may change according to the evolution of the epidemic situation. The WRRC cannot be held responsible for any breach of these laws in force.

The fact that the WRRC competition was already granted by WRRC Presidium doesn't mean that the organizer complies with all health requirements and specifically with this Operating Policy.

## 2 GENERAL MEASURES

2.1 The organizer is obliged to send the invitation letters to all participants when this is needed to enter the country without restrictions.

2.2 The organizer is obliged to inform the authorities about the arrival of foreign athletes when the regulations require it.

2.3 The organizer is obliged to organize the Covid-19 testing facilities if this is required for taking part in the event, and also for all participants who need a test to return to their home country. It must be clear in advance if such tests are free or payable.

2.4 Physical separating of athletes, officials, audience and staff during the whole event and in all circumstances with the following exceptions:

- Components of the same couple;
- Members of the same Formation team;
- Members of the same family or living in the same household;
- Medical staff while performing their duties.

Physical distancing will be in accordance with the laws specific to the organizing country.

2.5 Organizer will reduce the maximum people capacity to ensure the physical distance requirements.

2.6 All working spaces and provided facilities must be organized in a way that physical distancing is respected.

2.7 Wherever possible, narrow paths (corridors, stairways, etc.) must be designed as one-way paths and marked accordingly.

2.8 It is strongly suggested to provide/install a contactless thermometer at all entrances to the competition place. All those attendants (Athletes, Officials, Staff and Audience) whose temperature is 38°C or higher will not be able to enter the competition place.

2.9 The organizer will enable online and/or wireless payment methods. Payments in banknotes and coins will be reduced to the minimum.

2.10 All Competition staff, without exception, will wear a medical mask, covering mouth and nose, as Personal Protective Equipment, and preferably a surgical mask type II or higher.

2.11 WRRRC makes it compulsory to wear a medical mask during the whole event by all:

- Athletes, with exception:
  - on the dance floor;
  - during warm-up in the warm-up area;
- Judges;
- Scrutineers;
- Supervisor;
- Technical staff - security, TV crew, sound & lighting staff, etc.;
- Organization staff – volunteers, etc.

Organizer must be able to offer to supply masks to people who needs them. The organizer will decide if this supply will be for sale or free of charge.

2.12 Make available to everyone soap and water, hydro-alcoholic gel, or any other alcohol-based hand sanitizer, in each major access – main entrance, dancers, coaches & official entrance, registration desk, between the entrance of the competition place and the audience area, between dressing rooms (for athletes, staff and officials), warm-up room and competition hall, at the entrance to the toilet, etc. – and on judges and scrutineers' tables.

2.13 Provide disinfectant wipes and advise venue cleaning staff to disinfect door handles, toilet handles, bathroom faucet handles, etc. in all areas several times per day. (WRRRC recommendation: once every hour)

2.14 Organizer will ensure proper ventilation of the competition hall.

2.15 Organizer shall develop a specific health protocol in accordance with the laws in force in the organizing country and taking into account the obligations and recommendations given in this document.

2.16 Organizer shall appoint a staff person as Covid-Manager who will take care of the management of all matters relating to the health protocol especially developed for the competition.

Covid-Manager will coordinate all actions to mitigate the risk of COVID-19 spread. Covid-Manager will help the organizer to comply with all health requirements described in this regulation and will be connected with the health authorities.

Covid-Manager and/or organizer must be able to supply an exact list of people present in the competition hall. To do this, he will collect contact data of:

- Athletes
- Officials
- competition staff
- guests and audience

Contact data will be saved for fourteen (14) days after the event and will be provided at the first requirement of the Local Health Authorities only. All collected data will be deleted no later than one (1) month after the competition.

By giving contact data to Covid-Manager, athletes and officials are considered explicitly consent to the minimum health requirements to attend the event and that they will take over the full responsibility and information about possible risks before traveling.

2.17 WHO Risk Assessment Tool has to be filled in by Covid-Manager and organizer (together with local health authorities if necessary) and sent by National Member Body to [office@wrrc.dance](mailto:office@wrrc.dance)

Please find the document in this link: <https://www.who.int/publications/i/item/10665-333187>

Generally, WRRRC competitions are associated with a low or very low risk of COVID-19 transmission and low strain on the national health system may be considered sufficiently safe to proceed. The final decision will be made by the WRRRC Presidium.

2.18 The organizer shall ensure public health advice available before and during the event to all athletes, staff, officials and audience:

- By sending a document explaining the health protocol especially developed, in the English language, to the supervisor appointed for this competition;
- By sending email communication and/or publishing on the official website, in the English language, all national health authority requirements to enter, stay and leave the country;
- If a Pre-Travel Medical Certificate for athletes, officials, or any other people who want to reach the competition, is required by the local health authorities, the organizer must ensure that it is communicated to as many people as possible and by all methods that will be possible;
- By publishing the health protocol developed by the organizer, in the English language at least and in the organizing country language if desired - before, during and after the competition;
- By informing athletes, officials, audience and staff, in the English language at least and the organizing country language if desired about ways in which they can prevent themselves from getting infected with COVID-19 and passing the virus to others;
- By placing signs/posters at the entrances, in the English language at least and in the organizing country language if desired, in all dressing rooms (for athletes, staff and officials), at the entrance to the toilet and other convenient places;
- By speaker announcement, as often as possible, in the English language at least and in the organizing country language if desired, reminding basic rules to prevent the spread of the COVID-19:
  - clinical features of COVID-19 and preventive measures, especially respiratory etiquette and hand-hygiene practices
  - criteria for asking individuals with symptoms to leave the venue or retreat to a designated area
  - information on physical distancing
  - information on the use of face-covering and medical masks
  - the meaning and practical implications of quarantine, self-isolation and self-monitoring in the context of the event, e.g. not attending
  - prohibit shaking hands, hugging and kissing
  - athletes should be advised not to touch their own nose or mouth

2.19 It would be preferable that a party or similar before and after the WRRRC Competition is not planned to minimize the opportunities of mass gathering in small spaces.

2.20 Organizer and Covid-Manager together with health authorities will determine where an individual diagnosed with COVID-19 will be cared for and isolated.

2.21 Organizer and Covid-Manager together with health authorities will determine where confirmed cases will be quarantined.

2.22 Organizer and Covid-Manager together with health authorities will predetermine emergency contacts with local health authorities.

2.23 Organizer shall prepare special areas, where suspected cases of Covid-infections can be handled. An isolation room/space identified to hold any symptomatic person found at the venue while awaiting patient transport to a medical facility is necessary. The isolation area shall be equipped with the necessary supplies to facilitate hand hygiene and respiratory etiquette.

### 3 SHUTTLE SERVICE

3.1 Organizer must plan to minimize the mixing of athletes and/or officials from different countries during airport transfers. If not possible, there should always be empty seats between the different delegations and medical masks should be used.

3.2 Organizer must plan a shuttle service per category during local transportation of athletes, from accommodation places, to go to and go back from competition place.

3.3 Organizer must minimize the spread of COVID-19 during local transportation by asking athletes and officials to use masks and/or keep free seats to comply with physical distance.

### 4 ACCOMMODATION

For the official hotel, the organizer should treat a team from one country as a bubble, so all participants should stay in the same hotel.

### 5 REGISTRATION

5.1 The person responsible for announcements must forward the information set out in this Operating policy – Document No. SR\_0006 – to all persons who will attend the competition (dancers, coaches, parents and all other accompanying persons).

5.2 Only one person from each nation will be responsible for check-in and will collect start number bibbs and accreditations for the nation's athletes and coaches.

5.3 According to the competition facilities and the number of participating athletes, more than one "athletes & officials' entrance" will be enabled with sufficient distance from each other.

5.4 Competition staff will take all necessary measures to organize athletes in the queue with physical separation described in point 2.1 by advising and/or marking the floor.

### 6 ATHLETES

6.1 Athletes with fever and/or flu-like symptoms, as well as athletes who have had contact with a COVID-19 infected individual in the last 14 days, are not allowed to enter the venue. They will be directed to the health facilities.

6.2 Athletes will be advised during the process of registration (by email and/or official website) that they will be not allowed to enter their dressing room earlier than 2 hours before their first round to avoid crowds of people. Also, athletes will be asked to use as minimum as possible the dressing room and leave as soon as their competition finished to avoid crowds of people.

6.3 The organizer must provide dressing rooms allowing a space of 4m<sup>2</sup> for each athlete (taking into account that all athletes will not be altogether in the dressing rooms at the same time).

- 6.4 WRRC Office, Supervisor and Organizer will prepare a timetable of competition to prevent mass gatherings of the athletes in the dressing rooms.
- 6.5 The dressing rooms will be cleaned and disinfected after each competition day.
- 6.6 Proper ventilation of dressing rooms will be ensured by the Organizer.
- 6.7 Athletes will be advised during the process of the registration (by email and/or official website) a recommendation to bring their own hydro-alcoholic gel, or any other alcohol-based hand sanitizer.
- 6.8 Athletes will not share any personal belongings like towels, bottled water, shoe brush, makeup, etc.
- 6.9 Signs/posters will be placed to remind the high importance of leaving the dressing room without let personal belongings or waste to offer premises in perfect condition for the following athletes.
- 6.10 If facilities allowed it, the organizer should organize separate areas by the nation in the different places accessible by the athletes (changing rooms, warm-up room, ...).
- 6.11 It is suggested that the organizer reserve an area reserved for dancers and coaches in the audience area, with a distance of at least 2 meters from the public, and with places reserved by nation. Provide preferably 1 empty seat between each person.
- Once eliminated, an athlete must place himself in this reserved area until the end of the competition of his category.

## 7 COACHES

- 7.1 Their number is limited to the number of start numbers registered in a category. This number is calculated by nation and by category.

e.g. :

one (1) start number registered = maximum one (1) coach

three (3) start numbers registered = maximum three (3) coaches

Each nation will nominate a team leader per block of categories who will be held responsible for the number of coaches from his nation present in this block. His name will be sent by the national federation to the WRRC office at least one (1) week before the competition takes place.

In the case that the regulatory number is not respected, the team leader will be summoned to enforce the rule within his team.

If the team leader fails to enforce the rule within his team, a penalty of five hundred (500) euros will be decided and will have to be paid by the national federation to WRRC. Then, all the representatives of this nation will not be able to be registered in competition until the payment of this sanction.

- 7.2 Coaches can be different between two (2) blocks of categories.
- 7.3 Coaches will have access to the same places as the athletes (except the competition floor).
- 7.4 During the performance of athletes they train, and only when these athletes are present on the competition floor, the coaches must either stay in the coaching areas set up by the Organizer, or stay in the warm-up room, or stay in the dressing room.



Coaches will not be able to attend the performance of their athletes from the audience area.

## **8 OFFICIALS**

8.1 Supervisor will work together with Organizer to enforce these regulations before traveling to the location.

The supervisor will be the authority before and during the competition to enforce these regulations.

8.2 Room for the Officials will be selected according to the number of officials and the physical distance (see 2.1).

8.3 Judges' area will be cleaned and disinfected after each competition day. In case there is more than one panel of judges, the disinfection will be performed after each competition block and between each panel of judges.

8.4 Organizer will provide hydro-alcoholic gel, or any other alcohol-based hand sanitizer, to the officials in their rest area.

8.5 Physical Distancing between sitting places will be provided by Organizer according to point 2.1.

8.6 Food provided must be individually wrapped. Single-use cutlery and tableware will be preferred. Judges will use the same sitting place during the competition day.

8.7 Judges will not exchange their tablets with other judges. In case this is not possible, only a previously disinfected tablet will be used by a judge.

Scrutineer and/or designated staff will disinfect the tablets at each switch of judges.

8.8 Judges will keep Physical Distance according to 2.1.

8.9 The number of judges appointed to judge at the same time during the same competition will be reduced to a minimum, according to the WRRC Regulations.

## **9 AUDIENCE**

9.1 The organizer must comply with sanitary measures in its own country on the day of the event.

9.2 There should be no mixing between audience and athletes and officials

## **10 WARM-UP AREA**

10.1 Only athletes and coaches will have access to the warm-up area.

10.2 Competition staff will ensure a reasonable number of athletes at the warm-up area, avoiding overcrowding.

## **11 ENTRANCE AND EXIT OF THE COMPETITION FLOOR**

11.1 Organizer must provide an entrance to and exit from the competition floor at two different places to avoid the crossing of athletes. These passageways must be of sufficient width to facilitate the flow of people in these areas.

11.2 Athletes are requested to follow the one-way system to enter and leave the competition floor.

11.3 Competition staff will enforce the Physical Distancing (see 2.1) between couples before entering the competition floor.

## 12 TIMETABLE

12.1 The expected timetable of the competition should be organized in that way as to avoid the accumulation of a large number of people at one time and to ensure rotation/circulation.

12.2 The expected timetable of the competition should be drawn up in blocks of categories to enable each group of categories to finish their competition within one block and then leave the competition place.

12.4 Blocks of categories will be constituted by the Sport Director, in accordance with the organizer, according to the potential number of participants in each category.

12.5 It is not possible to accommodate participants from 2 different blocks of categories at the same time in the competition place. The timetable should be drawn up accordingly.

12.6 The expected timetable must be designed in such a way to eliminate as much as possible the competition breaks within each block of categories.

12.7 A minimum of 10 minutes of recovery has to be respected between 2 rounds in a category.

## 13 OPENING CEREMONY

One by one a marching ceremony will be allowed, always providing that no gatherings will be permitted in backstage or around the dance floor and Physical Distancing will be respected (see 2.1)

## 14 RESULTS ANNOUNCEMENT

14.1 To avoid mass gatherings, the results should not be published on the wall inside or around the competition hall. Result announcement from round to round will be presented by the announcer, displayed on the big screen (if available) and on the WRRC website live results page.

14.2 No podium will be used, unless the podium is big enough to maintain Physical Distance (see 2.1) and the possibility to get directly to the place, without the need to be helped.

14.3 For the Formation competition, only a team representative will be invited to the prize ceremony, representing the whole team.

14.4 During the prize ceremony, all couples will keep Physical Distance (see 2.1) from other couples.

14.5 Athletes will collect their medals, trophies and/or diplomas from the award carrier by themselves. No flowers, champagne or other gifts are allowed.

14.6 Only one VIP guest will be allowed at the prize-giving ceremony, the physical distance (see 2.1) to the athletes will be respected.

14.7 Only one volunteer is involved with the ceremony, who prepares the medals, trophies and/or diplomas.

14.8 Handshaking, hugs and kissing must be avoided.

14.9 Photos are allowed only by official photographers, for greater clarity: no parents, coaches, other competitors, etc. will make photos to avoid unnecessary risk.

## 15 APPENDIX I : Pre-event questionnaire proposal

Name as shown in the passport	
Your permanent address (street/apartment/city/postal number/country)	
Your address during the event	
Your telephone number	
Your email address	
Countries that you visited or stayed in the last 14 days	
<b>YES/NO RESPONSES</b>	
Had close and unprotected contact with anyone diagnosed as having Coronavirus disease COVID-19?	
Provided direct care for COVID-19 patients without suitable protective equipment?	
Visited or stayed in a closed environment with any patient having Coronavirus disease COVID-19?	
Working together in close proximity, or sharing the same classroom environment with COVID-19 patient?	
Traveled with a COVID-19 patient in any kind of conveyance?	
Lived in the same household as a COVID-19 patient?	
Been in quarantine?	
Tested positive to the swap PCR test?	
Experienced any of the following symptoms ow and in the previous 14 days:	
• Fever	
• Cough	
• Fatigue	
• Dyspnea	
• Sore Throat	

• Myalgia	
• Chest Pain	
• Congestion/Coryz	
• Headache	
• Chills	
• Diarrhea	
• Anosmia/Dysgeusia	
• Chilblains/Pernio	
• Nausea/Vomiting	

## 16 APPENDIX II : Sign/Poster proposals



Protect yourself and others from getting sick

## Wash your hands



- after coughing or sneezing
- when caring for the sick
- before, during and after you prepare food
- before eating
- after toilet use
- when hands are visibly dirty
- after handling animals or animal waste



World Health  
Organization

## Protect others from getting sick

When coughing and sneezing  
**cover mouth and nose** with  
flexed elbow or tissue



**Throw tissue into closed bin**  
**immediately after use**

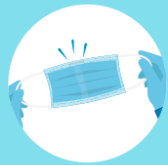
**Clean hands** with alcohol-based  
hand rub or soap and water  
after coughing or sneezing and  
when caring for the sick





# HOW TO WEAR A MEDICAL MASK SAFELY

## Do's →



Find the top side, where the metal piece or stiff edge is



Ensure the colored-side faces outwards



Place the metal piece or stiff edge over your nose



Cover your mouth, nose, and chin



Adjust the mask to your face without leaving gaps on the sides



Avoid touching the mask



Remove the mask from behind the ears or head



Keep the mask away from you and surfaces while removing it



Discard the mask immediately after use preferably into a closed bin



Wash your hands after discarding the mask

## Don'ts →



Do not Use a ripped or damp mask



Do not wear the mask only over mouth or nose



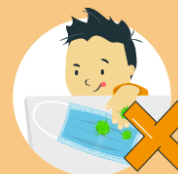
Do not wear a loose mask



Do not touch the front of the mask



Do not remove the mask to talk to someone or do other things that would require touching the mask



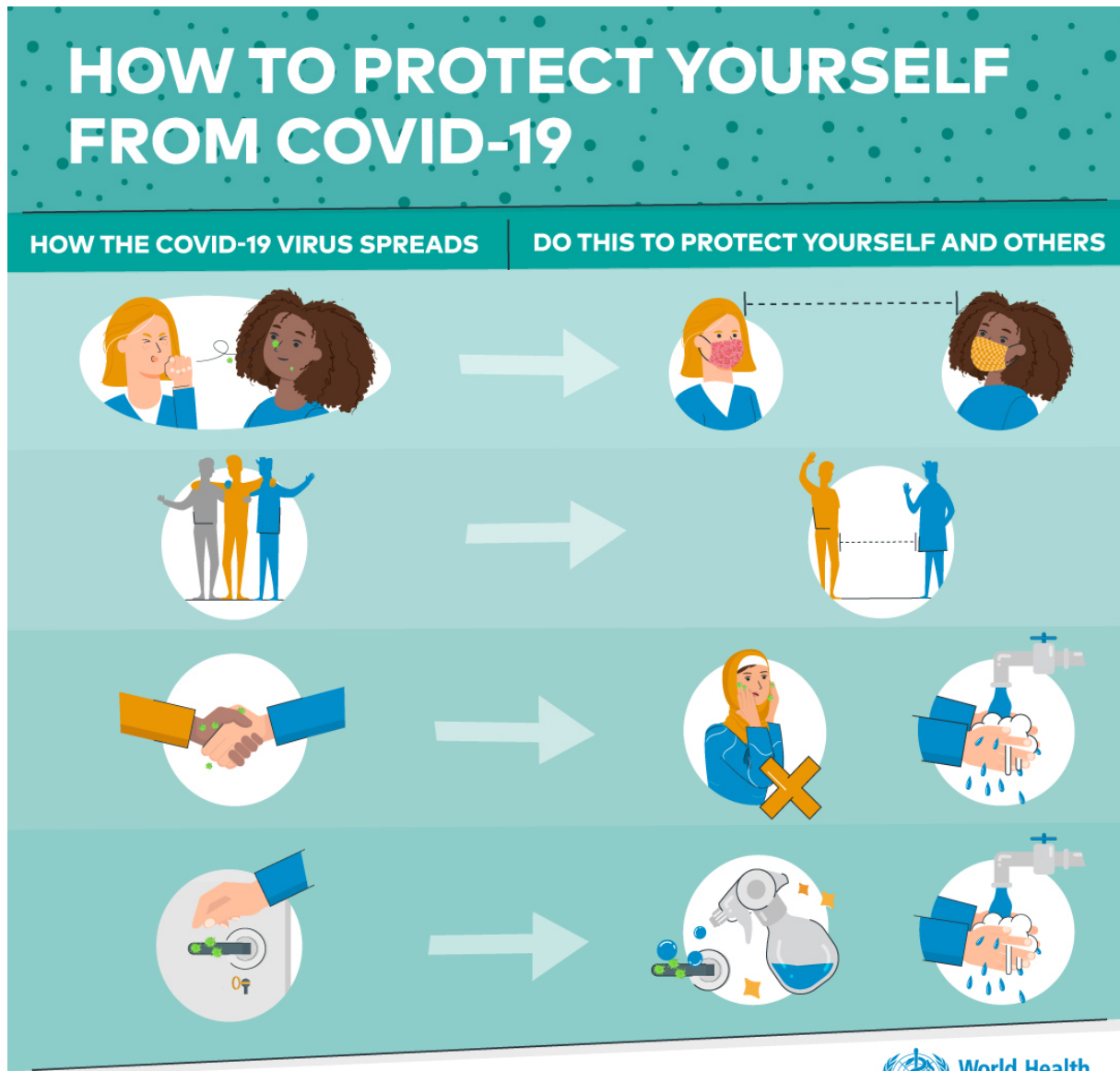
Do not leave your used mask within the reach of others

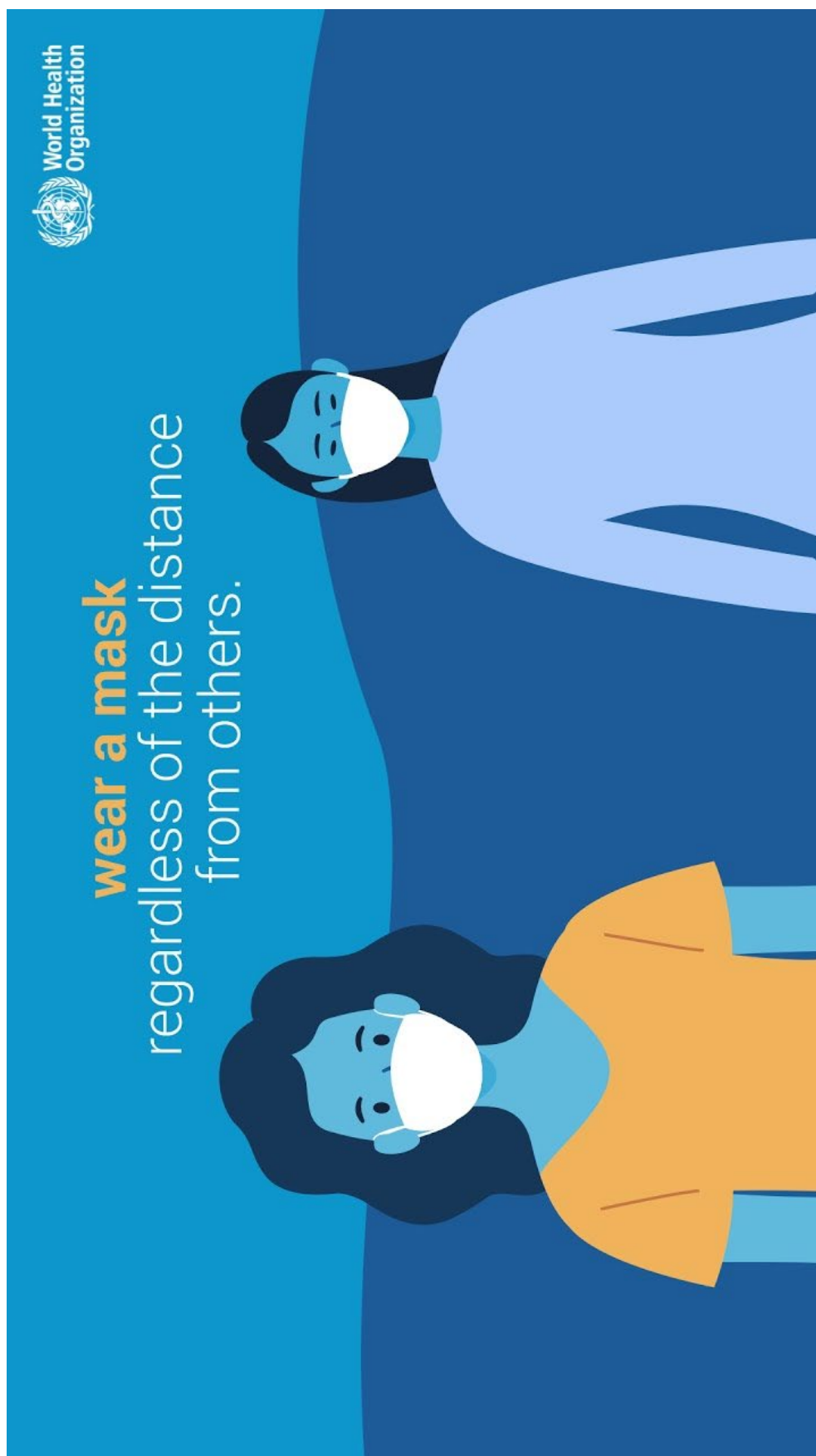


Do not re-use the mask

**Remember that masks alone cannot protect you from COVID-19. Maintain at least 1 metre distance from others and wash your hands frequently and thoroughly, even while wearing a mask.**







# HANDS



Wash your hands frequently

# FACE



Wear a face mask or covering

# SPACE



Observe social distancing





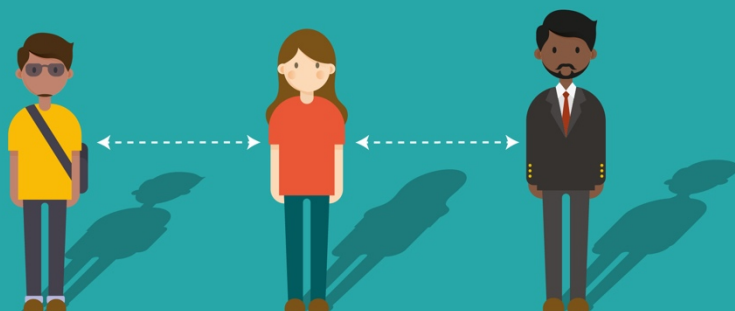
**STAY SAFE**



**HANDS**



**FACE**



**SPACE**



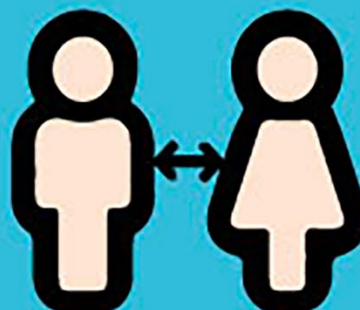
**HANDS**



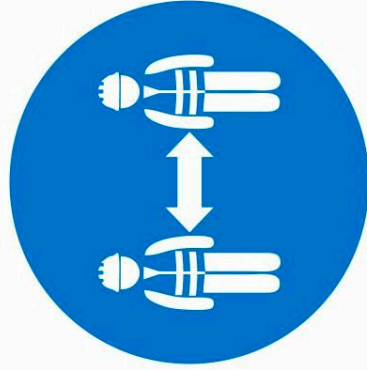
**FACE**



**SPACE**



# REMEMBER



## HANDS

## FACE

## SPACE







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